

**WELCOME TO AN INFORMATIONAL SESSION RE: THE COMMUNICATIVE
DISORDERS PROGRAM at SAN FRANCISCO STATE UNIVERSITY**

(Updated 9-18-15)

Visit the CD Program Website at <http://www.sfsu.edu/~comdis/index.html>

The Master of Science Degree in Communicative Disorders

- ***Yearly Application Deadline: December 15***
- ***Students are admitted only in Fall Semester***
- ***The Master's Degree in Communicative Disorders includes the Speech-Language Pathology Services Credential (SLPSC)***

Prerequisites to complete before applying to the CD Master's Program

1. Course Prerequisites

Students who plan to apply to graduate study in preparation for working as a speech-language pathologist must have completed an undergraduate degree in communicative disorders or the equivalent. The CD Program regrets that we no longer have resources to admit students with undergraduate degrees in other fields as "Conditional Graduate Students." However, we value students with backgrounds from other fields and strongly encourage you to apply after you've completed the equivalent of a bachelor's degree curriculum in CD.

In order to apply for the Master of Science degree in Communicative Disorders (CD) at San Francisco State University, applicants must possess a bachelor's degree in Communicative Disorders or the equivalent. Those applicants who have completed 12 undergraduate courses, as listed on the SFSU CD website (<http://comdis.sfsu.edu/bachelors>), are considered to have met the equivalent of the bachelor's degree curriculum.

For those who do not possess a bachelor's degree in Communicative Disorders, students must have completed a total of 9 courses in order to enroll in our program as a graduate student. In order to *submit* an application to the CD Graduate Program, we require that applicants have completed a minimum of 3 courses *prior* to the fall semester in which the student is applying. We also require the student to be in the process of completing at least 3 *additional* courses during the fall semester in which the student is submitting an application. Transcripts with final fall semester grades for these 3 courses must be submitted no later than January 15. Lastly, applicants must submit proof of spring enrollment in the *final* 3 courses (completing the 9 course requirement) as a part of the application package, no later than January 15. Remaining prerequisite courses not completed or available to candidates must be completed as part of the graduate program.

At this time, our undergraduate courses are not available to postbaccalaureate students, nor do we offer an on-line option. We encourage prospective master's candidates to complete the equivalent of the CD coursework via university or on-line course offerings at other institutions.

Locally, Sacramento State University offers a Second Bachelor of Science in Speech Pathology and Audiology (SBSPA). <http://www.cce.csus.edu/speechpath>

In addition, some programs offer online bachelor's level courses in speech-language pathology:

California State University, Northridge <http://tsengcollege.csun.edu/precdis/precdis.html>

Eastern New Mexico University <http://liberal-arts.enmu.edu/health/cdis/online.shtml>

Idaho State University <http://www.isu.edu/csed/speech/professional.shtml>

LaSalle

University http://www.lasalle.edu/schools/cpcs/content.php?section=post_bac_certificates&group=preslp&page=ind ex

Longwood University, Farmville, Virginia. <http://www.longwood.edu/socialworkcsds/9359.htm>

New Paltz State University of New York <http://www.newpaltz.edu/commdis/postbacertificate.html>

University of South Carolina <http://www.sph.sc.edu/comd/degreeprograms.htm>

Utah State University <http://comd.usu.edu/htm/distance-education/online-bach/onlinebach-overview>

Additional options for completion of undergraduate courses may be found on the American Speech-Language Hearing Association website, under “Find an Academic Program”

(<http://www.asha.org/students/academic/EdFind/>) .

2. Written English Proficiency Requirement

Each graduate student must demonstrate the ability to write English correctly and effectively. To assure that each graduate student has the required proficiency in written English, two distinct assessments are made at SFSU: Level I and Level II.

- **The SFSU Level I Written English Proficiency (WEP) requirement must be met prior to admission.**
 - Applicants will be required to submit evidence of **one** of the following as part of their application for admission to our M.S. in Communicative Disorders and M.A. in Special Education:
 - Score of at least 3.5/6.0 on the GRE Analytical Writing Test or GMAT Analytic Writing Assessment;
 - Score of at least 4.5/6.0 on the essay test of the paper-based [PBT] TOEFL (a minimum score of 24/30 on the Writing section of the Internet-based test [iBT] TOEFL);
 - Score of at least 6.5/9.0 on the IELTS writing test, or a concordant score on the Pearson Test of English.
 - Passing status score of at least 220 on the CSET Writing Skills Test
 - **NOTE: Applicants who took the former Graduate Essay Test (GET) and scored 5 or above may submit that test result to meet the Level I requirement**
 - Applicants who do not meet this requirement will be denied admission, or, if all other areas of the application are strong, a faculty member may choose to file a petition with Graduate Studies to request conditional admission. If conditional admission is granted, the student will need to pass one of the tests listed above by the first semester, **OR** complete an English Writing course from an approved list that will be maintained by the department prior to filing for Advancement to Candidacy.
- **The SFSU Level II Written English Proficiency (WEP) requirement must be met prior to graduation.**
 - Level II is measured by successful completion of the culminating experience requirements that include internships, as well as the written comprehensive examination or thesis. Please see our website for more information about the Level I WEP.

3. BASIC SKILLS REQUIREMENT

Choose one of the following options to fulfill this requirement. If you have taken one of the following and have not passed, please include evidence of failed exam plus paid registration for an upcoming exam.

- **CBEST (California Basic Skills Examination)** Submit a *photocopy* of the results. You can register for the test online: www.cbest.nesinc.com. Out of state applicants can access this exam online at <http://www.pearsonvue.com/cbest/>.
- **Out-of-State Basic Skills Exam.** Submit a *photocopy* of the results. Not all states' Basic Skills Exams have been approved by CTC. Contact the Credential Services Center (credinfo@sfsu.edu) to find out if the test you took is approved. For more information on specific tests, contact the appropriate Department of Education for the state in which the test is given.
- **CSET: Multiple Subjects Plus Writing Skills.** Submit a *photocopy* of the results. For info, go to www.cset.nesinc.com. Students must pass ALL 4 subtests for acceptance as fulfilling the basic skills. **Passing the CSET-Writing Skills ALONE does not satisfy the basic skills requirement.**
- **CSU EAP Placement Tests (Early Assessment Program)*.** These are usually taken in the spring of your 11th grade year. Results must state College Ready OR Exempt. This test is given to California high school students only. Submit a photocopy of the results.
- **CSU ELM/EPT (Entry Level Math/English Placement Test)*.** These tests are taken by incoming CSU freshmen. ELM passing results: 50 (550 prior to March 2003) EPT passing results – 151. Submit a photocopy of the results or a printout from MySFSU or similar CSU student system. Results must show a score.

****Since the EAP and the EPT/ELM examinations are linked for CSU admission and placement, the Commission will accept a combination of scores from the EAP and the EPT/ELM examinations to meet the Basic Skills Requirement as long as the individual passes a section of English and a section for Mathematics. For example, an individual may pass the Mathematics EAP and the EPT examination to satisfy the Basic Skills Requirement.***

4. ASHA Standard IV: Knowledge Outcomes requirement.

Upon completion of degree requirements, applicants must have demonstrated knowledge of the biological sciences, physical sciences, statistics, and the social/behavioral sciences, in order to apply for the Certificate of Clinical Competence (CCC) from the American Speech-Language-Hearing Association (ASHA). The SFSU Communicative Disorders Program requires that courses in these areas be completed or enrolled in upon application to the graduate program, and must be verified in academic transcripts. Course syllabi may be requested as well to confirm fulfillment of ASHA Standard IV.

According to ASHA's 2014 Standards, acceptable courses in biological sciences should emphasize a content area related to human or animal sciences (e.g., biology, human anatomy and physiology, neuroanatomy and neurophysiology, human genetics, veterinary science). Acceptable courses in physical sciences should include physics or chemistry. Acceptable courses in social/behavioral sciences should include psychology, sociology, anthropology, or public health. A stand-alone course in statistics is required. Research methodology courses in communication sciences and disorders (CSD) may not be used to satisfy the statistics requirement. A course in biological and physical sciences specifically related to CSD may not be applied for certification purposes to this category unless the course fulfills a university requirement in one of these areas.

5. Certificate of Clearance (COC)

Certificate of Clearance is required only for those who are recommended for admission.

More about the CD Program at SFSU

The Master of Science degree is required for employment as a SLP. Graduation from the BA program does not guarantee admission into the master's program. Every individual must apply to, and be accepted into, the CD master's program in Speech-Language Pathology. Entrance into the master's program is highly competitive with a few hundred applicants for 30 or fewer openings each fall semester.

Note: The CD program no longer offers a master's degree in audiology.

1. The Master of Science degree program for Speech-Language Pathology includes 50-60 units of core courses and 21-28 units of clinical practica.

2. ASHA CCC, CA State Licensure, and CA Credential in Speech-Language Pathology. Upon completion of the MS degree from the CD Program, graduates are eligible for the Certificate of Clinical Competence (CCC) from the American Speech-Language-Hearing Association (ASHA). In addition, individuals are eligible for CA state licensure, and the Speech-Language Pathology Services Credential (SLPSC).

3. CD Student Population

There are approximately 200 students enrolled in the CD Program – 125+ undergraduates and 75+ graduate students.

4. SLP Course Sequence

All of the undergraduate courses and graduate courses in SLP are offered once per year. The classes are arranged in a yearly sequence so that fall semester courses are prerequisites for spring semester courses. Second year undergraduate/graduate courses require completion of the first year coursework.

5. CD ADVISORS

All students are required to participate in advising at least once each semester to prepare for the upcoming semester (coursework and clinical practica). The advisors for undergraduate and graduate students are Drs. Laura Epstein, Betty Yu, and Patti Solomon-Rice in fall and spring semesters. In spring semester 2014 only, Dr. Minnie Graham will also provide advising. Several group-advising sessions are held at the beginning of each semester. Group advising sessions in the first 2 weeks of each semester are announced in classes and information bulletins are posted near the CD office (BH 113). Individual appointments with CD faculty members are available, as needed.

6. American Speech-Language-Hearing Association (ASHA)

The American Speech-Language-Hearing Association (ASHA) is our national organization. The Council on Academic Accreditation (CAA) is the accrediting agency for CD programs throughout the United States. Upon completion of the master's degree, you will be eligible for the Certification of Clinical Competence (CCC) in SLP through ASHA. ASHA certification is recognized by employers throughout the nation as a symbol of professional training and competence, particularly for SLPs. ASHA's website is: <http://www.asha.org>.

7. ASHA REQUIREMENTS

Current ASHA guidelines (September, 2014 Standards) require graduate students to (1) take a minimum of 75 semester credit units of coursework, of which 36 must be in graduate courses, and (2) earn a minimum of 400 supervised contact hours in a minimum of three types of clinical settings serving adults and children with a variety of communicative disorders. CD students provide services to clients in the CD Clinic here on campus, at public school sites, and in Bay Area hospitals and community clinics. To meet ASHA standards and move through the master's program within 2 years, classified SLP graduate students must take a clinic every semester of their enrollment in the CD program and at least one summer semester.

As stated above, according to ASHA, acceptable courses in biological sciences should emphasize a content area related to human or animal sciences (e.g., biology, human anatomy and physiology, neuroanatomy and neurophysiology, human genetics, veterinary science). Acceptable courses in physical sciences should include physics or chemistry. Acceptable courses in social/behavioral sciences should include psychology, sociology, anthropology, or public health. A stand-alone course in statistics is required. Research methodology courses in communication sciences and disorders (CSD) may not be used to satisfy the statistics requirement. A course in biological and physical sciences specifically related to CSD may not be applied for certification purposes to this category unless the course fulfills a university requirement in one of these areas.

8. CLINICAL FELLOWSHIP EXPERIENCE and REQUIRED PROFESSIONAL EXPERIENCE

ASHA requires that, after graduation, the individual undergo a clinical fellowship (CF) experience, in which he or she is employed while being supervised by someone who holds ASHA certification. In addition, the state of California requires that graduates complete the Required Professional Experience (RPE) that runs concurrently with the CF. Upon completion of the CF/RPE, and receipt of the CCC and State Licensure, the individual can practice independently.

9. CALIFORNIA STATE LICENSE

The practice of SLP in the State of California requires a license issued by the Speech-Language Pathology and Audiology Board (SLPAB). Exempt settings are public schools and federal agencies. The academic and clinical requirements for state licensure essentially parallel those for ASHA certification. As stated above, the individual undergoes a Required Professional Experience (RPE) following graduation while supervised by someone who holds CA state licensure.

10. SPEECH-LANGUAGE PATHOLOGY SERVICES CREDENTIAL (SLPSC):

The appropriate credential for an itinerant speech-language pathologist is the Speech-Language Pathology Services Credential in Language, Speech & Hearing (SLPSC). When students complete all the requirements for the master's degree, they will also earn the *preliminary* SLPSC.

- Requirements that fulfill the *preliminary* SLPSC include:
 - Concurrent admission to the Master of Science and to the Speech-Language Pathology Services Credential is required (SLPSC);
 - Pass the CBEST as part of admission to the CD Program;
 - Background clearance from the Commission on Teacher Credentialing by way of the Certificate of Clearance as part of admission to the CD Program
 - CD715 Clinical/Rehabilitative Experience in the School;
 - CD725 Student Teaching Workshop: Communication Handicapped;
 - SPED788 Professional, Legal, and Ethical Practices: Opportunities for Students with Disabilities.

- For the *clear* SLPSC, the candidate may apply directly to the Commission and must verify:
 - Passing score (currently 600) on the Educational Testing Services Praxis II Speech-Language Pathology Test (test code 0330), and
 - Completion of a 36-week, full-time, mentored clinical experience or equivalent supervised practicum (commonly known as the Clinical Fellowship [CF]). Verification of completion may be on one of the following forms:
 - Required Professional Experience (Form 77V-21) from the California Speech-Language Pathology and Audiology Board
 - Speech-Language Pathology Clinical Fellowship and Rating Report Form from the American Speech-Language-Hearing Association (ASHA).

The Commission on Teacher Credentialing (CTC) is responsible for determining the appropriate requirements for the practice of speech-language pathology in the public schools. Questions regarding credentials should be addressed to the Graduate College of Education's Credential and Graduate Services (415. 405-3594) or directly to the CTC office in Sacramento (credentials@ctc.ca.gov).

11. TIPS FOR GRADUATE STUDENTS

- #1 – It is required to pass the CBEST, the Written English Proficiency-Level I requirement and obtain the Certificate of Clearance (COC) prior to admission.
- #2 - Make an appointment to meet with your advisor at least once per semester.
- #3 - Become well acquainted with the CD Program Website at: www.sfsu.edu/~comdis. The Graduate Advising Manual provides comprehensive guidelines to progressing through the CD Program.
- #4 – Begin the long form KASA early in your program to track your progress through the CD Program, available on the CD Program website at: <http://www.sfsu.edu/~comdis/graduation.html>.
- #5 – Buy a SFSU Bulletin, or refer to it on the San Francisco State University website - <http://www.sfsu.edu> website
- #6 – The Cahill Learning and Media Resource Center in Burk Hall 319, has many resources pertinent to College of Education students.
- #7– Free email to all students can be accessed by going to <http://www.sfsu.edu>.

#8 – Microsoft Office (Word, Excel Power Point) is available at the SFSU bookstore at a discounted price.

#9 – Scholarship listings and applications for SPED & CD can be found at the College of Education website:
<http://coe.sfsu.edu/coc/gradoffice>.

12. COMMUNICATIVE DISORDERS CLINIC

The CD clinic at SFSU provides diagnostic and therapeutic services to approximately 100 clients per semester – children who experience significant communication difficulties due to developmental delays; autism spectrum disorders; language and learning needs--- and adults who wish to modify their accents, practice using their AAC systems or those who have experienced stroke, head injury, motor speech disorders, and voice disorders and more. The clients are representative of the rich ethnic diversity of the SF Bay Area; approximately 50% of these individuals could not afford these services in other settings. As a graduate student, you will complete four on-campus clinics, including those with children, adults in intervention sessions and advanced diagnostics.

13. OFF-CAMPUS INTERNSHIP PLACEMENTS

Following completion of on-campus clinic experiences, students complete one school and one medical internship. Each semester, approximately 35 students complete their internship practicum in San Francisco–Bay Area schools, hospitals, skilled nursing facilities and community clinic settings with children and adults. The CD program places interns throughout the SF Bay Area and occasionally beyond, based on individual situations and availability of supervision.

14. FALL COURSE ENROLLMENTS: GRADUATE

Most first semester classified graduate students will be advised to enroll in the following courses:

- CD 701, CD 708, and CD 768
- Most students will be eligible for articulation and/or language disorder clinic with children (CD 880 +CD 711), and/or a diagnostic clinic (CD 884+CD 711), or an adult clinic (CD 880+CD 713).
- Take SPED 788 or ISED 797 if schedule allows.
- Students should also have passed the CBEST upon admission to the program.

15. iLearn

CD faculty members use a computer program called iLearn to place course information and materials on line. iLearn allows students to access class information at any time, and facilitates communication between the student and faculty member, as well as with other students taking the course. Go to the following website to access contact information for a faculty member, as well as information about courses in which you are enrolled:

<http://ilearn.sfsu.edu>.

QUESTIONS?

CD Program Coordinator and Faculty Advisors:

1. Dr. Laura Epstein, (415) 338-1058, or email lepstein@sfsu.edu
2. Dr. Marcia Raggio, (415) 338-7653, or email mraggio@sfsu.edu
3. Dr. Nancy Robinson, (415) 405-2170, or email nancyr@sfsu.edu
4. Dr. Patti Solomon-Rice, (415) 338-7652, or email psolomon@sfsu.edu
5. Dr. Gloria Soto, (415) 1757, or email gsoto@sfsu.edu
6. Dr. Betty Yu, (415) 338-3429, or email bettyyu@sfsu.edu
7. Clinic Office Manager: Mallorie Desimone, (415) 338-1001, or email mallorie@sfsu.edu



PROGRAM DEADLINES:

Fall Semester applications due **December 15**. Further, an unofficial copy of the fall semester transcripts are required to be submitted by **January 15**.

Both the Communicative Disorders Program Application and the University Graduate Admissions Application are due on or before the above deadline. This deadline is the same date from year to year. If the deadline falls on a weekend or holiday, department applications will be accepted the next working day following the deadline. **Please note that Graduate Division applications must be submitted online on or before the deadline regardless of what day the deadline falls.**

ATTEND AN INFORMATION MEETING

Meetings are held regularly by the Credential Services Office. Visit our web site, <http://coe.sfsu.edu/cstpc/information-meetings> for a schedule and how to reserve a seat. Meetings are designed to inform prospective students of the best possible way to meet the requirements for admission to the program. Explanation of the requirements, a description of the program, and timelines are discussed. All applicants are strongly encouraged to attend an information meeting.

For department policies, procedures, forms and other information, visit www.sfsu.edu/~spedcd. For detailed information about the Communicative Disorders Graduate Program, visit the CD program website at: <http://userwww.sfsu.edu/~bettyyu/cdprogram/index.html>.

REQUIREMENTS FOR COMMUNICATIVE DISORDERS

- Online Graduate Application and graduate admission requirements, make sure to choose both Master of Science and Speech-Language Pathology Services Credential (SLPSC).
- Communicative Disorders Program Application
- Processing fee of \$25.00 (non-refundable)
- Official Transcripts from all colleges or universities attended
- Bachelor's Degree: must be posted before starting the program
- GPA: 3.0 overall
- Statement of Purpose
- Letters of recommendation – minimum of two
- Résumé
- Written English Proficiency Requirement
- Basic Skills Requirement
- **Certificate of Clearance upon recommendation for admittance to the CD Program**

SUBMIT ALL PROGRAM MATERIALS TO:

Credential Services Office **ATTN: Credential Admissions CD**
Graduate College of Education - **Burk Hall 244**
San Francisco State University
1600 Holloway Avenue
San Francisco, CA 94132-4158

- **Submit all Program Application documents together in one package**
- **Please make sure your full name and SFSU ID appears clearly on every document**

ADMISSION PROCEDURES

The faculty reviews all applications after the deadline. There are no rolling admissions. **Applicants will be notified by mail eight to ten weeks after the deadline regarding admission decisions.** Applicants must meet both department and university requirements to be formally admitted to the program and university.

CSU GRADUATE APPLICATION REQUIREMENTS FOR ADMISSION

Submit the Graduate Application online and the transcripts to Graduate Admissions. Please submit this application *prior* to submitting the department application. **Concurrent admission to both the Master of Science and Speech-Language Pathology Services Credential (SLPSC) is a requirement.**

- 1. UNIVERSITY APPLICATION:** Apply to San Francisco State University's Graduate Division (415-338-2234, ADM 250), using the Graduate/Post-baccalaureate application to The California State University. Application information can be found on the Graduate Division webpage – www.sfsu.edu/~gradstdy. The application can be filled out online at www.csumentor.edu. You can also check the status of your graduate application at www.sfsu.edu/online/appstat.htm.
When filling out the online application:
 - Choose the Major/Program Objective – Communicative Disorders [MS]
 - Choose the Degree Objective – MS
 - Choose the Credential Objective – Speech-Language Pathology Services Credential.
 - The application must be submitted online by department deadlines
- 2. FEE:** There is a \$55.00 fee for this application. You can pay online at the time of the application submission or you can pay Graduate Admissions after you have submitted your application.
- 3. TRANSCRIPTS:** Submit **one** official set of *sealed* transcripts from *every* college or university attended to the SFSU Graduate Admissions, ADM 250, 1600 Holloway Avenue, San Francisco, CA 94132. Transcripts should be sent to you and submitted either in person or by mail as one packet. If you have previously attended SFSU, you *may* not need to send transcripts. Please check with Graduate Admissions regarding their policies.
- 4. TOEFL:** If you are an international student or if you have a bachelor's degree from outside the United States, please contact Graduate Admissions directly. There may be additional admission requirements for admission, such as the Test of English as a Foreign Language (TOEFL).

COMMUNICATIVE DISORDERS PROGRAM REQUIREMENTS FOR ADMISSION

- 1. PROGRAM APPLICATION:** Candidates must complete a separate Communicative Disorders Graduate Program Application. The program application can be downloaded from the web at www.sfsu.edu/~cstpc, or picked up in Burk Hall 156, or 244. The program application should be turned in at Burk Hall 244 or mailed to Credential Services, College of Education, SFSU, 1600 Holloway Ave, San Francisco, CA 94132.
- 2. PROCESSING FEE:** The College of Education charges a \$25.00 *non-refundable* fee for the program application. If possible, pay at the SFSU Bursar's Office prior to submitting your program application, bringing the attached payment form with you. The Bursar will date stamp the form. The form with date stamp should be included with your program application. If you are unable to pay at the Bursar's Office, include a check or money order payable to SFSU with your program application.
- 3. TRANSCRIPTS:** Submit **one** official set of sealed transcripts from *every* college or university attended. This is in addition to transcripts for the CSU Graduate application. You should collect all official transcripts and submit them with the application. SFSU transcripts can be unofficial copies from MySFSU.
- 4. GPA:** The Department of Special Education and the Communicative Disorders Graduate Program require a minimum GPA of 3.0 for master's degree applicants.
- 5. DEGREE:** Applicants must have earned a bachelor's degree or higher from a regionally accredited college or university. Applicants with degrees from outside the United States must have the equivalent of a bachelor's degree from a US regionally accredited institution. The degree must be awarded before enrolling in the masters program. If the degree is not awarded at the time of the application deadline, applicants must provide transcripts at the time of application and updated transcripts once the degree has been awarded.
- 6. STATEMENT OF PURPOSE:** Applicants must submit a typed essay outlining personal attributes and professional experiences that illustrate a potential for excellence in the field. The essay should also include a brief discussion of future professional and academic goals. The essay should be no longer than two double-spaced pages.
- 7. LETTERS OF RECOMMENDATION:** Candidates must submit at least two letters of recommendation. Letters should come from individuals who have observed and collaborated with the applicant in a professional or educational setting. It is preferred that the letters be from people who can comment on the applicant's experiences with people with disabilities and or in an educational setting. It is also appropriate to have recommendations from those who can speak to the applicant's

academic ability and potential for success in a graduate-level program. Additional letters beyond the required two will also be accepted to augment the application. **Letters need to be typed on professional letterhead with original signatures.** Letters from relatives are not acceptable.

8. **RÉSUMÉ:** You may include information about your academic, employment, and volunteer experiences that are pertinent your application and program objective.
9. **WRITTEN ENGLISH PROFICIENCY REQUIREMENT:** Each graduate student must demonstrate the ability to write English correctly and effectively. To assure that each graduate student has the required proficiency in written English, two distinct assessments are made by the major department: Level One and Level Two. The Level One requirement must be met prior to admission. Applicants will be required to submit a photocopy of the official exam result of one of the following as part of their application for admission to the M.A. in Special Education:
- A. Score of at least 3.5/6.0 on the GRE Analytical Writing Test or GMAT Analytic Writing Assessment
 - B. Score of at least 4.5/6.0 on the essay test of the paper-based [PBT] TOEFL (a minimum score of 24/3 on the Writing section of the Internet-based test [iBT] TOEFL)
 - C. Score of at least 6.5/9.0 on the IELTS (International English Language Testing System) writing test, or a concordant score on the Pearson Test of English
 - D. A passing status score of at least 220 on the CSET Writing Skills Test. *(NOTE: If an applicant passes the three (3) CSET Multiple Subject Subtests AND passes the related CSET Multiple Subject Writing Test, the applicant will meet the Level I English Proficiency requirement for the Masters degree at SFSU, as well as the Basic Skills Requirement for their CTC credential).*

NOTE: Applicants who took the former Graduate Essay Test (GET) and scored 5 or above may submit that test result to meet the Level I requirement.

10. BASIC SKILLS REQUIREMENT - Choose one of the following options to fulfill this requirement:

CBEST (California Basic Skills Examination) Submit a *photocopy* of the results. You can register for the test online: www.cbest.nesinc.com. Out of state applicants who have not taken any basic skills exam can access this exam online at <http://www.pearsonvue.com/cbest/>.

Out-of-State Basic Skills Exam. Submit a *photocopy* of the results. Not all states' Basic Skills exam have been approved by CTC. Contact the Credential Services Center (credinfo@sfsu.edu) to find out if the test you took is approved. -For more information on specific tests, contact the appropriate Department of Education for the state in which the test is given.

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**Since the EAP and the EPT/ELM examinations are linked for CSU admission and placement, the Commission will accept a combination of scores from the EAP and the EPT/ELM examinations to meet the Basic Skills Requirement as long as the individual passes a section of English and a section for Mathematics. For example, an individual may pass the Mathematics EAP and the EPT examination to satisfy the Basic Skills Requirement.*

11. CERTIFICATE OF CLEARANCE

The Certificate of Clearance (COC) consists of fingerprint clearance via Live Scan and the completion of an online application with the Commission on Teacher Credentialing. Because all graduate students in the Communicative Disorders Program must participate in an internship within an educational setting, all students recommended for admission must go through a background check. This is in accordance with California state law and Education code. Therefore, *upon recommendation for admission to the CD Program*, students must apply for and obtain a Certificate of Clearance with the Commission on Teacher Credentialing (CTC) OR submit proof of prior completion of the clearance. *Acceptable documentation in lieu of a Certificate of Clearance:* valid credentials or permits issued by the CTC, including substitute, pre-intern, clear or preliminary, or Child Development permits. District or other job related clearance is not acceptable. Submit a photocopy of the document or a print-out from the Commission on Teacher Credentialing website with your application.

SFSU COLLEGE OF EDUCATION CREDENTIAL PROGRAM FILE USE AND STORAGE POLICY

All materials submitted to San Francisco State University (SFSU) become the property of SFSU and will not be returned. SFSU will not make photocopies or otherwise duplicate materials for applicants' personal use. Applicants should make copies for personal use before submitting materials to SFSU. Applicants may access their credential file for viewing or to make copies at their own expense during the Teacher Preparation Center's office hours in Burk Hall 244. Applicants must show photo ID to access their file.

Files of applicants who were denied entrance to a program or who chose not to enroll in the program the semester for which they were admitted will be kept for one year. Requests to reapply and have previous applications reconsidered for future semesters must be made in writing and submitted according to published application deadlines.

Upon being recommended by SFSU to the Commission on Teacher Credentialing for award of a Preliminary or Clear credential, all materials not directly related to the application for the credential or SFSU accreditation will be destroyed.

A record of the application and recommendation for the Preliminary or Clear credential and supporting documents will be stored for 7 years. Consult the SFSU Registrar for information about University transcript policies.

CONTACT INFORMATION

Office Name	Students can:	Location/hours	Phone and Fax	Email/web
Credential Services Credential Services Admissions & Analysts	<ul style="list-style-type: none"> Ask general questions about application process Pick up or submit a program application for admission. 	Burk Hall 244 M-Th 10-12 and 1-4:30 F 1-3	P: 415-405-3594 F: 415-338-1940	credinfo@sfsu.edu www.sfsu.edu/~cstpc
Graduate College of Education Graduate Services	(A) Get scholarship and grant information (B) Turn in all graduate degree forms	Burk Hall 244	P: 415-338-2051	retta@ssfsu.edu http://coe.sfsu.edu/coe/gradoffice
Department of Special Education	(C) Obtain SPED/CD course information	Burk Hall 156	P: 415-338-1161 F: 415-338-0566	spedcd@sfsu.edu www.sfsu.edu/~spedcd & www.sfsu.edu/~comdis
University Graduate Studies Admissions	(D) Check the status of CSU Graduate application (E) Download form from website	Admin Bldg 250	P: 415-338-2234 F: 415-405-0340	gradstdy@sfsu.edu www.sfsu.edu/~gradstdy
Financial Aid	(F) Get assistance with State and Federal Financial aid programs	One Stop in Student Service Bldg.	P: 415-338-7000	www.sfsu.edu/~finaid
Bursar's Office	(G) Registration fees and deadlines, directions for payment	Administration Building or One Stop, Student Services Bldg. (check web for hours)	P: 415-338-1281	www.sfsu.edu/~bursar



**SAN FRANCISCO
STATE UNIVERSITY**

**COMMUNICATIVE DISORDERS PROGRAM
APPLICATION PROCEDURES**

FALL DEADLINES:

Fall Semester applications are due **December 15**. Further, an unofficial copy of the fall semester transcripts are required to be submitted by **January 15**.

We will accept department applications in person on or before the deadline date, or postmarked on or before the due date.

This deadline is the same date from year to year. If the deadline falls on a weekend or holiday, department applications will be accepted the next working day following the deadline. Please note that the University Graduate Application must be submitted online on or before the deadline regardless of what day the deadline falls.

Concurrent admission to the Master of Science and to the Speech-Language Pathology Services Credential (SLPSC) is required.

For an explanation of requirements, see the Communicative Disorders Application Instructions.

Turn in ALL Communicative Disorders Program application materials together in one packet by the deadline

Make sure your full name and SFSU ID appears clearly on every document.

SUBMIT DEPARTMENT APPLICATION MATERIALS TO:

Credential Services Office **ATTN: Credential Admissions – CD**
Graduate College of Education - Burk Hall 244
San Francisco State University
1600 Holloway Ave.
San Francisco, CA 94132-4158



COMMUNICATIVE DISORDERS PROGRAM
APPLICATION CHECKLIST

CSU GRADUATE APPLICATION

- CSU Graduate Application
To be completed online at www.csumentor.com. Make sure to choose both Master of Science and Speech-Language Pathology Services Credential (SLPSC). Please complete this process **prior** to submitting a department application. No proof of this application needs to be submitted to the department.
- Graduate Application Fee \$55.00
Payable online at the time of application submission or at the SFSU Bursar's office.
- Official transcripts from **all** colleges or universities attended
Full set of official, sealed transcripts submitted to **SFSU Graduate Admissions, ADM 250**.

International applicants will need to see the Graduate website (www.sfsu.edu/~gradstdy) for further requirements.

COMMUNICATIVE DISORDERS PROGRAM APPLICATION PACKET

Include all of the following items in one large envelope to the Teacher Preparation Center, Burk Hall 244:

- Communicative Disorders Program Application
- Processing Fee \$25.00 (non-refundable)
Submit the fee slip (included in the application) either stamped by the SFSU Bursar OR filled out with a check attached made out to SFSU.
- Official transcripts from all colleges or universities attended
Full set of official, sealed transcripts. This is in **addition** to the set submitted to Graduate Admissions.
- Statement of Purpose
1-2 pages, double spaced
- Letters of recommendation – minimum of two
All letters should be on letterhead and have original signatures
- Résumé
- Written English Proficiency Requirement
Submit a photocopy of the official passing results **or** proof of registration with the earliest test date
- Basic Skills Requirement
Submit a photocopy of the official passing results **or** proof of attempting to pass plus proof of registration to retake the exam.



**COMMUNICATIVE DISORDERS PROGRAMS
APPLICATION**

CONTACT INFORMATION

Semester: Fall _____ SSN _____ SFSU ID _____ Date of birth _____

Name _____

Mailing Address _____

Phone _____ Alternate Phone _____ Email _____

ACADEMIC INFORMATION

Degrees earned or in progress:

Bachelor's Degree: Date (to be) granted _____ Academic Major _____

Institution _____

Master's Degree: Date (to be) granted _____ Academic Major _____

Institution _____

COMMUNICATIVE DISORDERS PROGRAM OPTIONS

Please check both boxes; concurrent admission to the Master of Science and Speech-Language Pathology Services Credential (SLPSC) is a requirement:

MASTER OF SCIENCE IN COMMUNICATIVE DISORDERS (500302)

Speech Pathology

SPEECH-LANGUAGE PATHOLOGY SERVICES CREDENTIAL (912)

Language, Speech & Hearing

APPLICANT SIGNATURE

I have read and understood the instructions and information given to me in this document. All information I am submitting is true and correct.

Name: _____ Date _____



CONTACT INFORMATION - ASHA STANDARD IV REQUIREMENTS PAGE

Semester: Fall _____ SSN _____ SFSU ID _____ Date of birth _____

Name _____

Mailing Address _____

Phone _____ Alternate Phone _____ Email _____

ASHA STANDARD IV REQUIREMENTS COURSE LIST

Please fill in the course number, semester and year of the course taken that meets the ASHA requirement listed; all courses listed below must also be listed on a formal transcript. If you have met the requirement with an advanced placement test, please attach evidence of test results that include the score received. A course in biological and physical sciences specifically related to CSD may not be applied for certification purposes to these categories unless the course fulfills a university requirement in one of these areas.

- Course with content area related to human or animal sciences (e.g., biology, human anatomy and physiology, neuroanatomy and neurophysiology, human genetics, veterinary science):

Course Number: _____ Semester: _____ Year: _____

- Course with content area related to physical sciences (courses with content addressing physics or chemistry)

Course Number: _____ Semester: _____ Year: _____

- Course with content area related to social/behavioral sciences (psychology, sociology, anthropology, public health)

Course Number: _____ Semester: _____ Year: _____

- A stand-alone course in statistics

Course Number: _____ Semester: _____ Year: _____

For more information or questions regarding this form please contact Dr. Laura Epstein at lepstein@sfsu.edu

SFSU COLLEGE OF EDUCATION
ADMISSIONS APPLICATION FEE

LAST NAME

FIRST

TELEPHONE NUMBER

SFSU I.D. NUMBER

PAY AT CASHIER

Student Services Building, 1st floor

SFSU Bursar's Office

SAN FRANCISCO STATE UNIVERSITY
1600 Holloway Avenue
San Francisco, CA 94132-4158
415-338-1281

ACTION	FEE	ACCOUNT
Application for Admission	\$25	73480 <input type="checkbox"/>

FEES ARE NON-REFUNDABLE

Please return **PAID** receipt **with** completed application to:

Credential Admissions, BH 244
College of Education
San Francisco State University
1600 Holloway Avenue
San Francisco, CA 94132-4158

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